



*Make a mark on your city*



*Public  
Art  
Project*

**Call for Artists!**

**\$1000**  
IN PRIZES!

**\$500 for Grand Prize**

**\$300 for Runner Up**

**\$100 for Honorable Mentions**

**FrostburgFirst, a Maryland Main Street Community, Inc. is looking for a new public art project in downtown Frostburg, MD!**

We're looking for a permanent (5 - 10 year life cycle) public art project to be installed in downtown Frostburg. Preference will be given to proposals that include the use of sustainable or recycled materials, are kinetic or interactive, and celebrate the natural beauty of Frostburg!

What we're looking for:

- Use of sustainable or recycled materials
- Safety considerations (no sharp edges, etc.)
- Appropriate for all ages
- Celebrates Frostburg
- Kinetic or interactive if possible!

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## Requirements

All submissions must include:

- a written description of the project and its relevance to Frostburg
- a graphic rendering of the proposed product (digital or hand-drawn/painted, etc.)
- list of materials involved
- timeline for completion (length of time to create, install, etc.)
- cost estimate for completion (cost for labor, materials, installation, etc.)

**DEADLINE FOR SUBMISSIONS**

June 28, 2021 by 5:00 PM

**MAIL SUBMISSIONS TO**

41 E. Main St / Frostburg, MD 21532



**SUBMIT YOUR PROPOSAL ONLINE**

**FROSTBURGFIRST@GMAIL.COM**





# FROSTBURG ARTS & ENTERTAINMENT DISTRICT

## REQUEST FOR PROPOSALS: PUBLIC ART

### I. Background / Vision

FrostburgFirst - a Maryland Main Street Community manages the affairs of Frostburg's state designated Arts & Entertainment District. Downtown Frostburg is a thriving arts, cultural, and business community in the midst of Appalachian beauty. FrostburgFirst's mission is to develop and foster a prosperous, vibrant, sustainable, and resilient designated Frostburg Main Street Community. Public art is an essential element in achieving this goal.

### II. Project Description

This is a paid public art opportunity for the grassy area located at the City's public parking lot on Mechanic Street between Broadway and Water Street. Public art (*Bodies in Motion* - pictured on cover page) was installed last year in the city parking lot on 1st Street behind St. Michael's to help increase awareness of public parking availability. This project is meant to continue the same goal while beautifying the downtown. The opportunity is open to any qualified artist or team of artists working collaboratively to create a piece of public art. The project is a PROPOSAL ONLY at this time, with the plan to implement the chosen proposal in the Fiscal Year 2022. 3 winners will be chosen to be considered for the implementation stage, with cash prizes awarded. If a project is chosen for implementation, the artist will be provided with a stipend and reimbursement for materials and labor.

#### 1. Description of Physical Layout

The area designated is a grassy area between the parking lot and sidewalk for pedestrian access. The location for artwork is pictured below.

#### 2. Architectural, Aesthetic Considerations

The design must be suitable and acceptable for public display for viewing by citizens of all ages. We're looking for a permanent (5 - 10 year life cycle) public art installation. Preference will be given to proposals that include the use of sustainable or recycled materials, are kinetic or interactive, and celebrate the natural beauty of Frostburg.

### III. Application Submission Procedure

The following materials shall be submitted for a complete application:

#### 1. Completed & Signed Application Form (see attached).

#### 2. Project Description (not to exceed 2 pages)

Give a brief overview of the project.

#### 3. Supporting Materials

These materials should convey the artistic intent, i.e., design renderings, preferred colors, and visual materials to adequately illustrate the proposed work and your abilities as an artist.

#### 4. Time Frame / Work Plan (project to be completed between October 1, 2021 - April 30, 2022)

Provide a brief outline of the steps involved in the proposed project with time requirements included.

#### 5. Bio or Resume(s) – (not to exceed 2 pages)

Provide any information on previously related experience not to exceed two pages. Lead artist resume should be restricted to two pages.

#### 6. Sample Work Portfolio of a link to your website or up to 5 digital images.

Also, please note that FrostburgFirst and the City of Frostburg cannot be responsible for lost, missing or damaged materials. Incomplete or late applications may not be accepted. All submissions and questions regarding the proposal shall be directed to:

Deirdre Robertson (Executive Director)  
FrostburgFirst / 41 E. Main St. / Frostburg, MD 21532  
frostburgfirst@gmail.com  
(301) 689-6900

#### **IV. Policies**

The ownership of design ideas submitted with this application remain the ownership of the artist/performer, until a selection has been made and a contract signed. The artwork produced will be owned by FrostburgFirst and the City of Frostburg and images of my work may be used in publicity for the benefit of downtown Frostburg, MD and Allegany County, MD.

#### **V. Artist Selection Process**

Artist(s) applications will be evaluated on the following criteria on June 28, 2021:

- Artistic merit as evidenced by submitted representation of past work.
- Appropriateness of the artist's medium, style, and previous professional experience as they relate to the art goals and opportunities in this project.
- Experience with projects of similar scale and scope, including familiarity with public agencies, the public review process, and experience working with community groups.
- The ability of the artist to successfully complete the proposed artwork within the estimated timeline.
- Winners will be notified by July 2, 2021.

#### **VI. Site Visit Dates**

Applicants are invited to visit the site at any time.

#### **VII. Photo of Location**





**Application Form  
Request For Proposals  
Public Art**

Name/s: \_\_\_\_\_

Artist Company Name \_\_\_\_\_ Date \_\_\_\_\_  
(if different)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (day) \_\_\_\_\_ Evening (eve) \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Social Media: \_\_\_\_\_

**To assure that you application is complete, please check off the following items as enclosed:**

This application form completed and signed

- ☐ Project Description (not to exceed 2 pages)
- ☐ Supporting Materials – drawings/renderings of design
- ☐ Time Frame / Work Plan
- ☐ Bio or Resume(s) of artist or artists on the team (not to exceed 2 pages each resume)
- ☐ Sample Work Portfolio (a link to your website OR a maximum 5 digital images)

**Certification**

I certify that as of the date of this application I am 18 years of age or older, as are any members of my team (if applicable). I certify that all examples of art work submitted with this application are products of my hand as represented. If accepted, the artwork produced will be owned by FrostburgFirst and the City of Frostburg, and images of my work may be used in publicity for the benefit of downtown Frostburg, MD and Allegany County.

I certify that all statements made in this application are true to the best of my knowledge. I acknowledge that the FrostburgFirst and the City of Frostburg are not liable for loss or damage to work submitted.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**Deadline for Submission of Proposal: June 28 at 5 p.m. ET**

Submissions may be submitted via email to:  
frostburgfirst@gmail.com

**Mail to:**  
FrostburgFirst  
41 E. Main Street  
Frostburg, MD 21532  
(301) 689-6900  
www.downtownfrostburg.com